

TOOLBOX MEETING

Project	Example1	Project Location	Office, Dimitra
Site / Vessel		Detailed Location	
Date & Time	18/08/2025 06:24	Type	TOOLBOX
Given by		Supervisor	

Tasks for TODAY

Possible hazards related to this shift

Permit to Work / Authorization

Permit	Ticked	Notes
CONFINED_SPACE_ENTRY		
HOT_WORK	X	
CRITICAL_ENGINEERED_LIFT		
WORKING_AT_HEIGHT		
DIVING	X	
ISOLATION_LOTO	X	
OTHER_APPROVAL		

Critical operations to be considered

HSE Topic / Reminder

Incidents / Observations

Other Notes

Attendees**PRINT Name****Signature***No attendees listed.***Signatures****Supervisor:**

Please keep the completed form available at your work environment. Send a copy to QHSE (info@gaeaquatic.com) only if specifically requested.