
 GAEAQUATIC <small>ENGINEERING – CONSTRUCTION – CONSULTANCY</small>	DIVE OPERATIONS MANUAL SECTION 4 SAFETY AND EFFICIENCY	DOC No.	GAQ_Client_Example1_Office,-Dimitra_Type_TBT_3.pdf
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APPENDIX 1 TOOL BOX TALK FORM

Record of Tool Box Talk \ Site Induction -	
Workplace:	Date: 18/08/2025
Supervisor/Presenter:	Job Title:
Subject:	Duration:

This is to verify that I the of the crew have done a final risk assessment on the above job. I have discussed all the aspects of the safety and work methods with all personnel involved and have asked them to contribute any suggestions.

Name of attendant	Signature
	

Topics to Discuss:

Comments and points raised:

Corrective Actions	Action By	Signature	Date
		18/08/2025	